

**INDIRA GANDHI NATIONAL OPEN UNIVERSITY**  
**REGIONAL CENTRE, PATNA**  
**IGNOU, INSTITUTIONAL AREA, MITHAPUR, PATNA-800 001 BIHAR**  
**MASTER OF BUSINESS ADMINISTRATION (MBA)**  
**COUNSELLING SCHEDULE -OFFLINE MODE( JANUARY, 2024)**  
**VENUE: IGNOU, INSTITUTIONAL AREA, MITHAPUR, PATNA-800 001 BIHAR**

DATE	COURSE CODE	TITLE OF THE COURSE	TIME
05 <sup>th</sup> MAY 2024	MMPC-001	MANAGEMENT FUNCTIONS AND ORGANISATIONAL PROCESSES	10.00 A.M. – 12.00 P.M. & 12.00 P.M – 2.00PM
05 <sup>th</sup> MAY 2024	MMPC-002	HUMAN RESOURCES MANAGEMENT	02.00 P.M – 04.00 P.M. & 04.00 P.M.- 06.00P.M.
06 <sup>th</sup> MAY 2024	MMPC-003	BUSINESS ENVIRONMENT	02.00 P.M – 04.00 P.M. & 04.00 P.M.- 06.00P.M.
07 <sup>th</sup> MAY 2024	MMPC-004	ACCOUNTING FOR MANAGERS	02.00 P.M.- 04.00 P.M. & 04.00 P.M.- 06.00P.M.
08 <sup>th</sup> MAY 2024	MMPC-005	QUANTITATIVE ANALYSIS FOR MANAGERIAL APPLICATIONS	02.00 P.M.- 04.00 P.M. & 04.00 P.M.- 06.00P.M.
11 <sup>th</sup> MAY 2024	MMPC-006	MARKETING MANAGEMENT	02.00 P.M.- 04.00 P.M. & 04.00 P.M.- 06.00P.M.
12 <sup>th</sup> MAY 2024	MMPC-007	BUSINESS COMMUNICATION	02.00 P.M.- 04.00 P.M. & 04.00 P.M.- 06.00P.M.

**GUIDELINES:**

1. Keep your I-Card while attending the offline sessions before the commencement of the class.
2. Come be prepared with a clear understanding of the subject by going through the study material.
3. Recommended to attend all the sessions to clarify doubts.
4. Be punctual for your sessions and respect the scheduled time.
5. There will be intensive counselling if the number of attendees is less than 10 into consecutive sessions.
6. All will be under strict surveillance and disciplinary action shall be taken against the candidates while creating any nuisance.

*Rahul Kumar*  
01/6/2024  
DR RAHUL KUMAR  
ASSISTANT COORDINATOR  
LSC-0500  
IGNOU Regional Centre  
PRINCIPAL SUPPORT CENTRE-0500  
REGIONAL CENTRE PATNA

*Abhilash Nayak*  
DR ABHILASH NAYAK  
SENIOR REGIONAL DIRECTOR  
CUM COORDINATOR Regional Director  
LSC-0500 केन्द्र/IGNOU Regional Centre  
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