

**Indira Gandhi National Open University  
Regional Services Division**

IG/RSD/Assignments/2020

Dated: 30-03-2020

**CIRCULAR**

In view of the complete lockdown to combat the COVID-19 pandemic, the University through the ACD Notification dated 27<sup>th</sup> March 2020, has advised to undertake ICT enabled measures for providing learner support. In furtherance of this initiative, the Regional Centres are required to facilitate assignment submission by learners **through email. Learners can submit scanned copies of handwritten assignments through email to the respective RC email.** If required, Regional Centre can also create a dedicated email id for accepting scanned copies of handwritten assignments. **The Regional Centre will then take care for further process of evaluation till further orders.** Accordingly, the Regional Centres should inform all the Learner Support Centres and learners concerned via email/sms. The information can also be displayed on the RC website and RC Facebook page, for wider dissemination.

This is issued with approval of the Hon'ble Vice Chancellor.

**Dr. M. Shanmugam  
Director  
Regional Services Division**

**Distribution:**

All Regional Directors/Regional Directors(I/C)

**Copy to:**

1. Hon'ble Vice Chancellor, for information
2. Pro- Vice Chancellors, for information
3. Registrar SED
4. All Directors of Schools/Heads of the Divisions/Centres/Units etc
5. All Academics of RSD