

Date: 10.02.2017

To  
 Learners of MCA 1st SEM JAN 2017  
 (Attached to St. Xavier Centre Only)

Dear learners,

Also you are requested to attend your theory counseling classes of MCA 1ST SEM 2017 at the programme study centre as per schedule given below.

You must keep your I-Card & this letter while visiting the study centre for counseling also attend your classes strictly in your group.

**70 % attendance in PRACTICAL SESSIONS is compulsory for Term End Practical Exam and submission of assignments. Also fill the practical courses along with theory courses in in the examination Form for Term End Exam June 2017.**

**MCA1T G1 : All**

\*\*\*\*\* **THEORY COUNSELING SCHEDULE** \*\*\*\*\*

Date	Day	Time	SEMESTER	Course	Block	Group	Counselor	Code
18-Feb-17	SAT	7 - 9 am	MCA 1ST	MCS-011	B1	G1	Tapan K.	
19-Feb-17	SUN	7 - 9 am	MCA 1ST	MCS-011	B2	G1	Tapan K.	
25-Feb-17	SAT	7 - 9 am	MCA 1ST	MCS-011	B2	G1	Tapan K.	
26-Feb-17	SUN	7 - 9 am	MCA 1ST	MCS-011	B3	G1	Tapan K.	
4-Mar-17	SAT	7 - 9 am	MCA 1ST	MCS-011	B3	G1	Tapan K.	
5-Mar-17	SUN	7 - 9 am	MCA 1ST	MCS-012	B1	G1	Tapan K.	
11-Mar-17	SAT	7 - 9 am	MCA 1ST	MCS-012	B1	G1	Tapan K.	
12-Mar-17	SUN	7 - 9 am	MCA 1ST	MCS-012	B2	G1	Tapan K.	
18-Mar-17	SAT	7 - 9 am	MCA 1ST	MCS-012	B2	G1	Tapan K.	
19-Mar-17	SUN	7 - 9 am	MCA 1ST	MCS-012	B3	G1	Tapan K.	
25-Mar-17	SAT	7 - 9 am	MCA 1ST	MCS-012	B3	G1	Tapan K.	
26-Mar-17	SUN	7 - 9 am	MCA 1ST	MCS-012	B4	G1	Tapan K.	
1-Apr-17	SAT	7 - 9 am	MCA 1ST	MCS-012	B4	G1	Tapan K.	
2-Apr-17	SUN	7 - 9 am	MCA 1ST	MCS-013	B1	G1	S.B.Pd	
8-Apr-17	SAT	7 - 9 am	MCA 1ST	MCS-013	B2	G1	S.B.Pd	
15-Apr-17	SAT	7 - 9 am	MCA 1ST	MCS-013	B2	G1	S.B.Pd	
16-Apr-17	SUN	7 - 9 am	MCA 1ST	MCS-014	B1	G1	S.Raza	
22-Apr-17	SAT	7 - 9 am	MCA 1ST	MCS-014	B2	G1	S.Raza	
23-Apr-17	SUN	7 - 9 am	MCA 1ST	MCS-014	B3	G1	S.Raza	
29-Apr-17	SAT	7 - 9 am	MCA 1ST	MCS-014	B3	G1	S.Raza	
30-Apr-17	SUN	7 - 9 am	MCA 1ST	MCS-014	B4	G1	S.Raza	
6-May-17	SAT	7 - 9 am	MCA 1ST	MCS-015	B1	G1	S.Prasad	
7-May-17	SUN	7 - 9 am	MCA 1ST	MCS-015	B2	G1	S.Prasad	

**Important note read carefully :**

1. Always bring your **I-CARD** while visiting our study centre other wise you would not be allowed to enter into the campus.
2. Do not enter into the campus during **SCHOOL BREAK** and **ASSEMBLY hours**.
3. Do not sit around the campus or on the stairs just leave the campus after finishing your job.
4. Watch for your **Lab Schedule** always on the notice board, **do not miss your lab**
5. Register yourself at the study centre between **21/04/17 to 05/05/17 if you want to appear in Term End Practical Exam JUNE 2017**, for the concerned courses.  
**Also Fillup Practical Courses in TERM END Examination Form.**
6. Watch **assignment** submission schedule for **current semester** on the notice board by **25/03/2017**
7. **Working Days (Saturday & Sunday) Working Hours 09.00 AM TO 06.30 PM.**  
**Except scheduled sessions, for other reasons visit strictly in working days & time**

**LAB SESSIONS IS SCHEDULED FROM 01/03/2017**  
**Watch detail practical schedule on the Notice Board.**

collect study material from the centre.

*(Signature)*  
 10/2/17  
**Programme Incharge**

*(Stamp)*  
**Programme Incharge,**  
**IGNOU, Programme Centre 0516P,**  
**St. Xavier School Campus**  
**West Gandhi Maidan, Patna**